



ELENA COOKE EDUCATION FUND 2021 SCHOLARSHIP APPLICATION FORM

MINIMUM QUALIFICATIONS BEFORE APPLYING

- Applicant must have obtained at least:
 - 3As in the SPM examination **or**
 - 2Bs in the STPM examination **or**
 - 6Bs in the UEC examination
- Applicant must be **below 23 years old** as at 31st December 2020.
- Applicant must be a Malaysian citizen.
- Household income must **not be more than RM60,000** per annum in 2020.
- Applicant must meet the course requirements of the college / university applied for.
- Applicant has not yet commenced his/her course in the college/university applied for.

ECEF Scholarships are **NOT** open for A-levels or Foundation level courses.

INSTRUCTIONS

(Read the following carefully before filling the form. Incomplete forms will be rejected.)

1. State clearly in BLOCK LETTERS and complete all the sections.
2. If space is insufficient, please continue on a separate sheet and attach it to the application form.
3. Attach certified true copies in this order:
 - SPM and/or STPM/UEC certificates (trial exam results will not be accepted).
 - NRIC.
 - LATEST results obtained in college (where applicable).
 - Final year school leaving certificate and testimonial.
 - Financial statements for parents/guardian/main household income earner as listed in Section G.

All documents submitted will become the property of ECEF and will not be returned to the applicant.

4. Applicant, if short-listed, must attend an interview (at his/her own expense) in person in Kuala Lumpur/Petaling Jaya, or via Zoom.
5. No correspondence will be entertained. **Only short-listed applicants will be notified by email.**
6. IF any scholarship is granted, it will only be a **partial scholarship**. The amount of the scholarship, if granted, will be at the sole and absolute discretion of the Elena Cooke Education Fund.
7. Send completed application form and all attachments **by ordinary post/courier/hand** to:

ELENA COOKE EDUCATION FUND

Suite #02, MBE MAIL BOXES ETC
Lot F28, 1st Floor, Centrepoint Bandar Utama
3 Lebuhr Bandar Utama
Bandar Utama
47800 Petaling Jaya, Selangor D.E.

8. The application must be received by **15th August 2021**. Late applications will be rejected.

SECTION A: PERSONAL INFORMATION

Name (as per NRIC)			Please attach recent colour photo (passport size)
NRIC No.			
Date of Birth		Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female	
Home Address			
Tel. No.	(House)	(Mobile)	
Email Address			

SECTION B: ACADEMIC QUALIFICATIONS

Results of SPM		Results of STPM/UEC		Results of others (Certificate, Diploma, Matriculation) State Qualification:	
School/College:		School/College:		School/College:	
Year :		Year :		Year :	
Subject	Grade	Subject	Grade	Subject	Grade

SECTION C: COLLEGE/UNIVERSITY

ECEF scholarships are only open for the colleges/universities listed below.

Private Institutions

1	Asia Pacific University of Technology & Innovation (APU)
2	First City University College
3	Han Chiang College
4	HELP Academy/University
5	INTI International University
6	Kolej Universiti Tunku Abdul Rahman
7	Methodist College Kuala Lumpur
8	Monash University Malaysia
9	Nilai University
10	Open University Malaysia
11	Penang Medical College
12	Sunway College/University
13	Swinburne University of Technology Sarawak Malaysia
14	Taylor's University
15	The One Academy of Communication Design
16	The University of Nottingham Malaysia Campus
17	UCSI University
18	University Tun Abdul Razak
19	UOW Malaysia KDU
20	Wawasan Open University

Public Universities

1	Universiti Kebangsaan Malaysia (UKM)	8	Universiti Pertahanan Nasional Malaysia
2	Universiti Malaya (UM)	9	Universiti Putra Malaysia (UPM)
3	Universiti Malaysia Pahang (UMP)	10	Universiti Sains Malaysia (USM)
4	Universiti Malaysia Sabah (UMS)	11	Universiti Teknologi Malaysia (UTM)
5	Universiti Malaysia Sarawak (UNIMAS)	12	Universiti Teknikal Malaysia Melaka
6	Universiti Malaysia Terengganu	13	Universiti Tun Hussein Onn Malaysia
7	Universiti Pendidikan Sultan Idris (UPSI)	14	Universiti Utara Malaysia (UUM)

State your choice: **You MUST fill in this section.** Your application will not be considered if you leave this part blank. (Enclose copy of offer letter, if any.)

College / University					
Course					
Intake Date		Duration		Total Fees	

If you have a second choice, fill in this part.

College / University					
Course					
Intake Date		Duration		Total Fees	

SECTION D: CO-CURRICULAR ACTIVITIES (List top 5 since Form 3)

Activities in School/College	Year	Position Held

SECTION E: PRIZES / AWARDS RECEIVED (List top 5 only and enclose relevant certificates)

Description of Prizes / Awards Received	Placing	Year

SECTION F: MAJOR HOUSEHOLD EXPENDITURE (per month)

Your home is:				
a) owned by your parents	Yes / No	Housing Loan Instalment per month: RM _____		
		Loan Balance Outstanding: RM _____		
b) owned by a relative	Yes / No	Who is this relative? _____		
c) rented	Yes / No	Rental per month: RM _____		
Household cars: No. of cars _____				
Total amount of instalments per month for car loans : RM _____				
Total no. of siblings: _____				
Name	Age	(M/F)	Name of School/College/ Workplace OR Unemployed	Source of Support
Family Members With Special Needs				
Name	Age	(M/F)	Special Needs	
Other Expenditure:				

SECTION G: HOUSEHOLD INCOME

Father/Guardian's Name		Mother's Name	
Highest Education level	Age:	Highest Education level	Age:
Occupation or last position held:	Income per month or last drawn salary (RM):	Occupation or last position held:	Income per month or last drawn salary (RM):
Year he stopped work:		Year she stopped work:	
Name & Address of Employer/own business		Name & Address of Employer/own business	

If your father/mother is/are no longer working,

- Please state their professions/last positions held (before stopping work) in the boxes above.
- State their last drawn salary in "Income" box above.
- Enclose Income Tax Statements for the last 2 years of their working life.
- Enclose current year EPF Statements

Siblings Who Are Working

Name	Age	Gender (M/F)	Occupation	Name of Company	Income per month (RM)	Monthly contribution to family
Any Other Household Income (Eg. Pension, Rental, Part-time Business)			Amount per month (RM)			Amount per month (RM)
1.				5.		
2.				6.		
3.				7.		
4.				8.		

Enclose the following financial documents:

Parents' or main household earner's:

a.	Latest Income Tax Statement	b.	3 consecutive months' salary slips
c.	Current year EPF statement	d.	Latest EA form
e.	Any other proof of income		

SECTION H: APPLICANT’S WORKING EXPERIENCE (If any)

Place of Work	Job Title	Income per month(RM)	Year	Duration

SECTION I: REFEREE (NOT RELATED TO APPLICANT)

The referee must not be related to the applicant ie. not father/mother/uncle/aunt/ cousin, etc.

The referee must be able to discuss the applicant’s conduct/character and academic ability.

Name of referee		
Position/Title		
Place of Work		
Contact	(Mobile)	(Office)
	(Email)	

SECTION J: PERSONAL STATEMENT

Write an essay in English on a separate sheet of paper (staple it to this application) to tell us in not more than 750 words (please write down in your essay the number of words used) **“WHY I NEED THIS SCHOLARSHIP”**. You must use your own words. **Do not ask someone to write it for you. Do not copy from any person or any book, magazine, newspaper, the internet, etc. Any form of plagiarism will automatically disqualify this application.**

Your essay **MUST** cover the following areas:

- A brief background of your family.
- How the Covid-19 pandemic has affected your family.
- If you live in a Children’s Home, please inform us here and give us a supporting letter from the Home.
- How your academic achievements and co-curricular involvement have contributed to your personal development.
- Why you chose to apply for the course(s) stated in Section C.
- Your future goals/dreams that you wish to be realized.
- Any other information that may support your application.

SECTION K: DECLARATION

I declare that the information contained in this application form and in the attached documents is true and accurate to the best of my knowledge. I also declare that I am not a member of the immediate family of any Director of BBGS Alumni Berhad or of any member of the Selection Committee of the ELENA COOKE EDUCATION FUND or of any staff of BBGS Alumni Berhad. I acknowledge that the ELENA COOKE EDUCATION FUND reserves the right to seek from other relevant parties verification as to the contents of my application. I further acknowledge that the ELENA COOKE EDUCATION FUND reserves the right to vary or reverse any decision made on the basis of false, incorrect or incomplete information, including the right to terminate the scholarship, in which event I will be liable to repay the ELENA COOKE EDUCATION FUND the total sum of any payments already received.

Applicant's Signature

Name

Date

SECTION L: CONSENT - PARENT/GUARDIAN

I confirm that I consent to the applicant applying for the course(s) stated above and I will ensure he/she will attend an interview either via Zoom or in person in Kuala Lumpur/Petaling Jaya, if short-listed.

Parent's/Guardian's Signature

Name

Date